

Applicant Name: _____

Date: _____

Food Closet Manager Supplemental Questionnaire

1. What is your highest level of completed education?
 - High School or GED
 - Associates/Vocational Degree
 - Bachelor Degree
 - Master's Degree
 - Other Related Degree (Please state) _____
 - None of the Above
2. If you selected a degree what were your concentration/major(s)?
3. How many years of professional level experience do you possess in a combination of administration, event planning, non-profit, and/or local government?
 - Less than 4 years
 - 4 - 5 years
 - 6 -7 years
 - 8 or more years
 - No experience
4. How many years of supervisory/managerial experience do you possess?
 - Less than 3 years
 - 4 - 5 years
 - 6 or more years
 - No experience
5. How many years of customer service experience do you possess?
 - Less than 2 years
 - 2 - 4 years
 - 5 years or more
 - No experience
6. How many years of experience do you possess working with event coordination?
 - No experience
 - Less than 2 years
 - 2 - 3 years
 - 5 or more years
 - 4 - 5years
 - More than 6 years
7. Please select your level of proficiency in Microsoft Word.
 - Basic
 - Intermediate
 - Advance
 - None of the above

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8. Please select your level of proficiency in Microsoft Outlook.
 - Basic
 - Intermediate
 - Advanced
 - None of the above
9. Do you have the following experience in Outlook? Select all that apply.
 - Scheduling multiple schedules
 - Calendar permissions
 - Creating group contacts
 - None of the above
10. Please select your level of proficiency in Microsoft Publisher.
 - Basic
 - Intermediate
 - Advanced
 - None of the above
11. Please select your level of proficiency in Microsoft Excel.
 - Basic
 - Intermediate
 - Advanced
 - None of the above
12. Please select your level of proficiency in Google (Chrome, Drive, Calendars, etc.).
 - Basic
 - Intermediate
 - Advanced
 - None of the above
13. With which forms of social media are you most familiar? (select all that apply)
 - Facebook
 - Instagram
 - Pinterest
 - Twitter
 - LinkedIn
 - Other _____
14. Please select your level of proficiency in Social Media.
 - Basic
 - Intermediate
 - Advanced
 - None of the above
15. In addition to completing the application, did you attach a cover letter and resume that illustrate your work experience including a description of your strengths and what you believe you would bring to this position?
 - Yes
 - No